

# *Discipline Procedures*

## **NEW BRITAIN PARKS AND RECREATION DEPARTMENT YOUTH PROGRAM DISCIPLINE PROCEDURES**

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### PHYSICAL MISBEHAVIOR (SEVERE)

Includes: Rock throwing, pinching, biting, punching, pulling hair, pushing, shoving tripping, etc.

#### Consequences:

- Action 1. The child is given a one week suspension and a call is made home by the supervisor (all trips affected.)
- Action 2. Expulsion

### PHYSICAL MISBEHAVIOR (MILD)

Includes: Bumping, Poking, mishandling equipment and actions of no severe danger.

#### Consequences:

- Action 1. The counselor issues the first written warning to the child. A call is also made home by the supervisor after a talk with the child.
- Action 2. The counselor issues a second written warning to the child and a 1-3 day suspension is issued (paid trips not affected.)  
A second call is made home by the supervisor.
- Action 3. The counselor issues a third written warning to the child, a one week suspension is issued, and a third call is made home by the supervisor.
- Action 4. Expulsion

### NON-PHYSICAL MISBEHAVIOR:

Includes: Bullying, Throwing milk cartons, spitting, swearing, not following directions, disrespectfulness.

#### Consequences:

- Action 1. The counselor issues a verbal warning explaining the inappropriate behavior to the child. The child is advised that the next warning will be a written discipline.
- Action 2. The counselor issues the first written warning to the child. A call is also made home by the supervisor after a talk with the child.
- Action 3. The counselor issues a second written warning to the child and a one day suspension is given. (Paid or free trip not affected) A second call is also made home by the supervisor.
- Action 4. The counselor issues a third written warning to the child, a 3-5 day suspension is issued, and a third call is made home by the supervisor.
- Action 5. Expulsion